

## Abthorpe Broadband Association Heads of Agreement

### Definitions

**Abthorpe Broadband Association** is a not for profit organisation formed for the benefit of its members and the community for the participation in internet broadband and wireless local area network in and around the village of Abthorpe. Members are to benefit from the provision of an “always on” broadband internet connection, and the residents at large will benefit from a wider community service.

**The Abthorpe Broadband Association** is referred to by the mnemonic “**ABbA**”

All contributors to the **ABbA** are **members**.

The **service** includes the use of the broadband connection and the wireless LAN.

**Users** are the **members** and their associated persons in their household using the **service**.

**The Executive** is the positions of Chairman, Secretary and Treasurer of the **ABbA**, to be voted into office by the members annually on or around 1<sup>st</sup> April. These positions need not be filled by members.

**A Technical Administrator (TA)** is someone authorised by the cooperative to add new **Users** to the **ABbA** and assign email addresses and set passwords. The **TA** also has authorisation to configure other **service** characteristics.

The **domain name** of the internet presence is “abthorpe.net” which will be owned by **ABbA** and will be maintained by the **TA**'s. Each **User** may be assigned an **email** address of the form [joe.bloggs@abthorpe.net](mailto:joe.bloggs@abthorpe.net) or simply [bloggs@abthorpe.net](mailto:bloggs@abthorpe.net)

### Provisions

**Membership** is open to anyone who accepts these terms and conditions, pays the necessary monthly fees and has a PC which meets required minimum standard. The minimum period of membership is 3 months, with 1 clear month notice to resign.

Members agree to their details being held upon the administrator's computers. These details will be kept secret and used only for the administration of the **ABbA**.

Members agree that all costs of the service will be shared equally between all members.

The equipment used by the User to connect to the service shall be the sole responsibility of the User.

The **ABbA** will maintain a bank account from which withdrawals can only be made on the authority of two members of the executive. Annual accounts will be prepared by the association and examined by a person independent of the association.

Changes to these terms and conditions may only be made with the consent of at least 50% of the membership at a meeting.

### Disclaimers

The **Abthorpe Broadband Association** will not be liable for damages of any kind, whether direct, indirect, special or consequential due to the use of the service. To the extent permitted by law, the **ABbA** disclaims all other warranties with respect to the service either expressed or implied, including but not limited to any warranties of fitness for any particular purpose. The **ABbA** does not in any way guarantee the service.

The **Abthorpe Broadband Association** will not be held individually or collectively responsible for any content however introduced to and borne by the service. In particular, **ABbA** will not introduce content filtering of any kind save for email post-boxes not recognised as an authorised email address.

Whilst “always on” is the aim for the provision of broadband through the LAN, there will be indeterminate times when this is not possible and no guarantee is given for the quality of service.

**ABbA** do not guarantee to provide wireless LAN connectivity. There may be areas not able to be served by the wireless access points.

## Restrictions

**email addresses** will properly reflect the name or nature of the persons or organisation accessing the LAN. The executive has the final vote in any disputes. There are additional email addresses assigned and received by the **TA's** to provide the wider community service and are of the form [info@abthorpe.net](mailto:info@abthorpe.net); [postmaster@abthorpe.net](mailto:postmaster@abthorpe.net); [webmaster@abthorpe.net](mailto:webmaster@abthorpe.net); [support@abthorpe.net](mailto:support@abthorpe.net)

**Monopolising bandwidth** – there shall be no utilisation of the LAN or broadband facility which is detrimental to the bandwidth of either or both the LAN and broadband connection. If access is determined as monopolising bandwidth, it shall first be brought to the notice of the offender by a **TA**, and where repetition occurs, brought to the notice of the association to determine further action. Monopolisation may include, but is not limited to such activities as **video streaming** and **web cams**.

**Web sites** – members must not set up public access links to any facilities on the LAN such as web sites and download sites which will potentially cause bandwidth problems.

**Illegal material** – members must not use the service for the transmission of illegal material. *This includes but is not restricted to pornography. Any illegal use of the service will be reported to the appropriate authorities **without** necessarily informing the member beforehand.*

**Publicity** – members must seek advice from the **TA's** or their nominees before providing information about any part of the system, *if, to the member's reasonable knowledge, the recipient is likely to publicise such information to a wider public*, either through published or electronic information services. Members should provide contacts to the **ABbA** web site at [www.abthorpe.net](http://www.abthorpe.net) or suggest emailing [info@abthorpe.net](mailto:info@abthorpe.net) through which an appropriate response can be made.

**Personal contacts** – members must not provide personal telephone numbers or addresses of other members within the **ABbA** to the public. Instead, contacts can be given the [info@abthorpe.net](mailto:info@abthorpe.net) email address through which an appropriate response can be made.

## Agreement

Signature of acceptance of these Heads of Agreement .....

Name .....

Dated.....

## ABbA Application Form

Details of ABbA member			
Name		Telephone	
Address		Existing E-mail	
		Date	
		Do you intend to use the connection for business?	

Family members requiring e-mail			
First name	Last name	Choose a password	Assigned E-mail address
			@abthorpe.net
			@abthorpe.net
			@abthorpe.net
			@abthorpe.net

PC's requiring internet access																			
	Type (Desktop/Laptop)	Operating System	Interfaces available					Recommended Client	MAC Address										
			PCI	USB	PCMCIA	Ethernet	Other												
1																			
2																			
3																			
4																			

Application Processing									
Application received by		<i>Date</i>		Survey Date		Access Point		Confirmation of Standing order	
Survey result (advice given)									

Please complete the white boxes only

The Member agrees that the Abthorpe Broadband Association may store these details electronically, for the Association's use only

Form updated 11 May 2003

## Appendix 2

### What you must do to get connected:

1. Provide the details on the attached application form and send it together with the standing order mandate to Dave Cunningham at The Wheelwrights, Silver Street.
2. Await a survey, and receive suggested equipment schedules from one of the Technical Administrators (**TA**).
3. ABbA will purchase equipment to connect your machine to the wireless network for a fixed fee of £60.
4. Provide the MAC addresses of the equipment to the **TA**.
5. Verify with the **TA** that your details are registered with the LAN and get the WEP key and SSID
6. Install the equipment, configure and test.
7. You will then receive an invoice for any components required to access the network and for a pro rata element of the first month's fees. Only then will Dave submit your completed SO to your bank.

### What you must be aware of:

1. If you *share* any resources on your devices, there is the distinct danger of anyone being able to use, see, read, copy, change or delete information on your device. It is up to you to password-protect your resources, and to verify the trustworthiness of those to whom you give such details.
2. If your computer is connected to the wireless LAN, there is a good chance that anyone else on the LAN can see that you are connected, whether or not you have shared any resources.
3. The location of an aerial or device for connection to the service may not necessarily be close to the computer.

For other issues, please refer to the **ABbA member's Handbook**.

### Client-side (User) Options

#### **Single computer options fixed charge £60 (from 1 March 2004):**

1. USB connection with an extension cable of up to 5m;
2. PCMCIA card in a portable PC, possible external antenna made;
3. PCI card to go into your computer, possible external antenna made up.

#### **Multiple computer options:**

1. Ethernet Bridge (£100) possible external antenna made up (£15 + £35) hub (£30) wires (£10 each)
2. possible WiFi Access point in your house (£100 plus wireless devices on each of your computers)

**Please complete the white boxes only**

*The Member agrees that the Abthorpe Broadband Association may store these details electronically, for the Association's use only*